

## **Amended Application for Award of Compensation for Services Rendered and Reimbursement of Expenses (LF series 2016)**

LF 2016, LF 2016A, 2016B, LF 2016C, LF 2016F

### **Instructions:**

#### **Local Form**

**Select** *Bankruptcy*

**Select** *Motions/Applications*

**Enter** case number

**Verify** case number is correct

**Select** Document Event: [Compensation for Services Rendered & Reimbursement of Expenses - Amended \(LF 2016\)](#)

**Insert** “Notice” if the document is titled Motion and Notice

**Select** Party

- Party filer not listed, Add/Create New Party

**Browse, Verify and attach** the correct pdf file

- Add attachments, if applicable

**Select** document that this event refers to.

**Enter** fee request information

- Type of applicant from drop down menu
- Check if applicant is the filer
- Dates services were rendered
- Amount of fee and expenses (i.e. 50.00)

**Review Docket Text for accuracy**

- Add prefix if appropriate (agreed, fifth, final, first, fourth, interim, intervenor’s, joint, second, sixth, supplemental, third, third party)

**Warning!!** Verify entry is correct before submitting.